Wiltshire Council

Where everybody matters

Area Board Project/Councillor Initiative

1. **What is the project?**

To install digital equipment in a building used extensively by the public.

2. **Where is the project taking place?**
At The Rachel Fowler centre

3. **When will the project take place?**

At the earliest opportunity

Please outline:
- **Community benefits**

    To enable the Centre, which is well used by local groups, to make use of online facilities.

- **Evidence of need**
Requests for the facility to be available from several of the groups who already regularly use the Centre, (theatre, gardening, choral and other musical groups) and the recognition of the need to provide digital facilities in order to retain their patronage. There are also the benefits to the management itself with regards to booking, an informative website etc.
- Links to Community Plan•**As part of the Governement Initiative to provide the availability of broadband to all households and individuals, and enhance and maintain the use of the Centre as an important part of the Community, opening up the attractiveness and possibilility of its use to other community groups.**

Area Board Project/Councillor Initiative

5. What is the desired outcome/s of this project?

That the Area Board will provide the initial funds to set up the project.

6. Who will Project Manage this project?

The Rachel Fowler Management Committee will administer and manage the project themselves. Councillor Pat Aves makes the request

7. Please confirm costs and provide quotes

Projected costs are as follows:
Android HD Projector (Amazon)   £325.99
Electric Projection Screen (Amazon) £46.99
Toshiba Satelite Laptop (PC World) £279.99
Wi-Fi Access (Plus Net)   £340.00
 (includes installation, and charges for the first year)
(Misc.   7.03)

Total required/requested   £1000.00

Additional information in support of the project
The Rachel Fowler Centre is a well loved and much used local facility, donated to the community by its 19th Century benefactor, Rachel Fowler. It is managed by a dedicated group of people who devote themselves to it's care and upkeep. They are anxious to maintain its position as a useful location in the town centre in today's modern digital world, but mindful of the cost of ongoing maintenance and repairs to the building, and currently, unpredictable heating costs, feel unable to commit funds to this major investment.

Once installed, it is proposed to levy a small charge on users of the Centre in order to cover future rental charges by Plus Net.

This is a very worthwhile project and I recommend that this grant be awarded by the Area Board.

Appendix I: Main Considerations for Area Board Projects

In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1. The Area Board may wish to agree to limit the amount of money used for Area Board projects in order to retain a viable grants pot. This might be a set sum or a percentage of the whole budget.

    As stated in the Cabinet report/approved in 2010:
    In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

2. The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area
    Board and should clearly set out one or more of the following:

    - Evidence of community need
    - Clear links to the community plan
    - Evidence that it addresses an on-going issue that has been logged via the Community Issues System
    -

3.   The Council is committed to operating transparently so it is suggested that
    Councillors should provide basic information including:

    - What is the initiative?
    - Where will it take place?
    - When will it take place?
    - What are the community benefits/evidence of need/links to the community plan/logged issue etc?
    - Who will project manage the initiative?
    - Costs/quotes -Total cost up to £5,000 one quote 5k-25k provide 3 quotes

    (NB This is a requirement for all Council work so must be complied with)
    NB This is a requirement for all Council work so must be complied with, although exceptions are allowed where the work is being undertaken by Wiltshire Council.

4. Applications should be shared with the CAM, meeting the same deadline dates as Community Area Grants (if at all possible). This will enable the CAM to check that all the information is provided necessary to make an informed decision at the area board meeting.

5.   Councillors are requested to use the special application form for

Area Board Projects as this will guide them to collect all the necessary information to enable their area board to make a decision. The application from will form part of the area board agenda.